



## Minutes of the Meeting

3<sup>rd</sup> December 2009

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Meeting opened at 7.10 pm

**1. The President's welcome:**

- The President welcomed the 21 people in attendance.

**2. Apologies:**

- 1 apology

**3. Minutes from the previous meeting:**

- Minutes were circulated and passed (Roz, Sharon)

**4. Business arising from minutes of the previous meeting:**

- **Action c/fwd: Dr Di to organise for a reflective strip to be put on footpath steps in the holidays**
- Flyer and Canteen Price List was handed out to parents at Year 6-7 Orientation
- SRC did not want to include the cost of wristbands in dance tickets as this would impact on profits
- Federal Government reconciliation for "Investing in our schools" – no further reconciliation required - money was all banked into one account via the P&C for GST reasons  
**Action: Kaye to send thank you to John Wells for his assistance with the reconciliation**
- Kaye/Lindsay prepared School Magazine report  
**Action c/fwd: Kaye/Lindsay to prepare Annual School Report (due in April)**

**5. Correspondence:**

**In:**

- P&C Federation
  - P&C email account
  - Annual Conference July 2010 – calling for nominations for awards
  - Sample letters for writing to local members of Parliament
  - P&C Day March 3, 2010
- Letter of acceptance from P&C Patron Bruce Gray
- Receipt for 2009 Yr12 Certificates and Prizes
- Receipt for copy costs, envelopes and postage of medallion flyer to Yr12
- Fundraising/Promotional:
  - Mar Quik Shelter Systems
  - Peerless Activewear Pty Ltd
  - Hamper King Fundraiser
  - NAB Community Referral Partnership Program – offered to give a presentation

**Out:**

- Flyer to welcome new Year 7 students, parents and families
- Invitation to Joy Wells to attend December meeting
- School Magazine report

## 6. Business Arising from the Correspondence:

- NAB offered to attend a P&C meeting to give a presentation about their Community Referral Partnership Program, where commissions are paid to the school for new home and business loans, but it was felt that this wasn't necessary. As the program is similar to that offered by Westpac, details can be put on the website/newsletter

**Action: Kaye to contact NAB and offer to put details of the NAB Community Referral Partnership program on the MGHS website/newsletter**

## 7. Guest Speaker:

- Nil

## 8. SRC Report:

- Boardies Day on Friday 27<sup>th</sup> November to support Surf Lifesaving was a beach theme and raised \$450 + \$50 from SRC. Also sold 10 wristbands
- Prefects morning tea with Bev Smith on 4<sup>th</sup> December

## 9. Treasurer's Report:

- The Treasurer's report for December was tabled (Lisa, Jen)

## 10. Principal's Report:

- Federal Government Lighting program – replace with energy efficient bulbs, environmentally friendly, reduce costs
- Rollover in black
- 14 new whiteboards
- MADD night was successful and performances were repeated again for Benhome
- Need to decide if we want a School Council
- Presentation day 14<sup>th</sup> December
- New school leaving age laws, where students must stay at school until 17 years of age unless engaged in full-time permanent work or education, are causing problems
- Digital education revolution
  - laptops successful, teachers have gone to other schools to see how they are being used eg Cherrybrook
  - Notes for Years 9 and 10 will be on computer
  - Whole school will be wireless in 2010
  - Rolls will be marked on computer
  - Year 9, 2010 laptops will be rolled out 1<sup>st</sup> April
- HT CAPA interview on 9<sup>th</sup> December
- School subsidised trip to Port Stephens as a reward for 450 top students

## 11. School Council Report:

- Nil

## 12. Canteen Report:

- There were 4 applications for the position of Canteen Supervisor – Lisa Ellicott has been appointed and will commence in 2010 with a 3 month trial
- Canteen audit – menu highlighted and foods colour coded ie Green (eg salad), Amber (eg hot food) and Red as per Guidelines for a Healthy Canteen - guidelines also specify how many foods of each colour are acceptable
- State Government priority to reduce sugar and carbohydrates
- Canteen have committed to the payment of \$10,000 to the P&C Committee
- \$375 discrepancy on the Canteen statement – to be checked with Donna
- Need to purchase a laptop and updated software for the Canteen Treasurer
- There will be a number of students in 2010 with anaphylaxis
- **Action: P&C to reimburse Canteen \$414 for Christmas Party (Roz, Jenny)**

**Fundraising:**

- 1 Entertainment Book returned
- 1 medallion sold
- 27 medallions donated for Yr10 and Yr11 school awards
- 27 pavers sold
- Fundraising activities planned for 2010 are the sale of bulbs in Term 1, Entertainment Books (pre-order) in Term 2 and Bunnings BBQ in Term 3

**13. General Business:**

- Not possible to increase the number of Year 8 awards due to limited curriculum
- Annual Report will be published on the web page
- Computer TSO is Jeremy Childs
- P&C will continue to fund the Yr12 Breakfast (Lisa Ellicott, Lesa Tewkesbury)
- P&C to fund air-conditioning of 5 rooms (\$2950 per room) + fresh air fans and timer. May also need to upgrade power in English area  
**Action: Dr Di to finalise air-conditioning over the holidays**
- P&C presented gift to retiring Canteen Supervisor, Joy Wells
- **Action: P&C Committee to establish a 'budget' for 2010**
- Next meeting 4<sup>th</sup> February – AGM 4<sup>th</sup> March

**Date of next Meeting:****Thursday 4<sup>th</sup> February****Meeting Closed at  
8.45 pm****Minutes prepared by Kaye Tam**